



FY 2018 CITY MANAGER'S PROPOSED BUDGET

Accountable, Effective & Well-Managed Government

April 5, 2017

Agenda

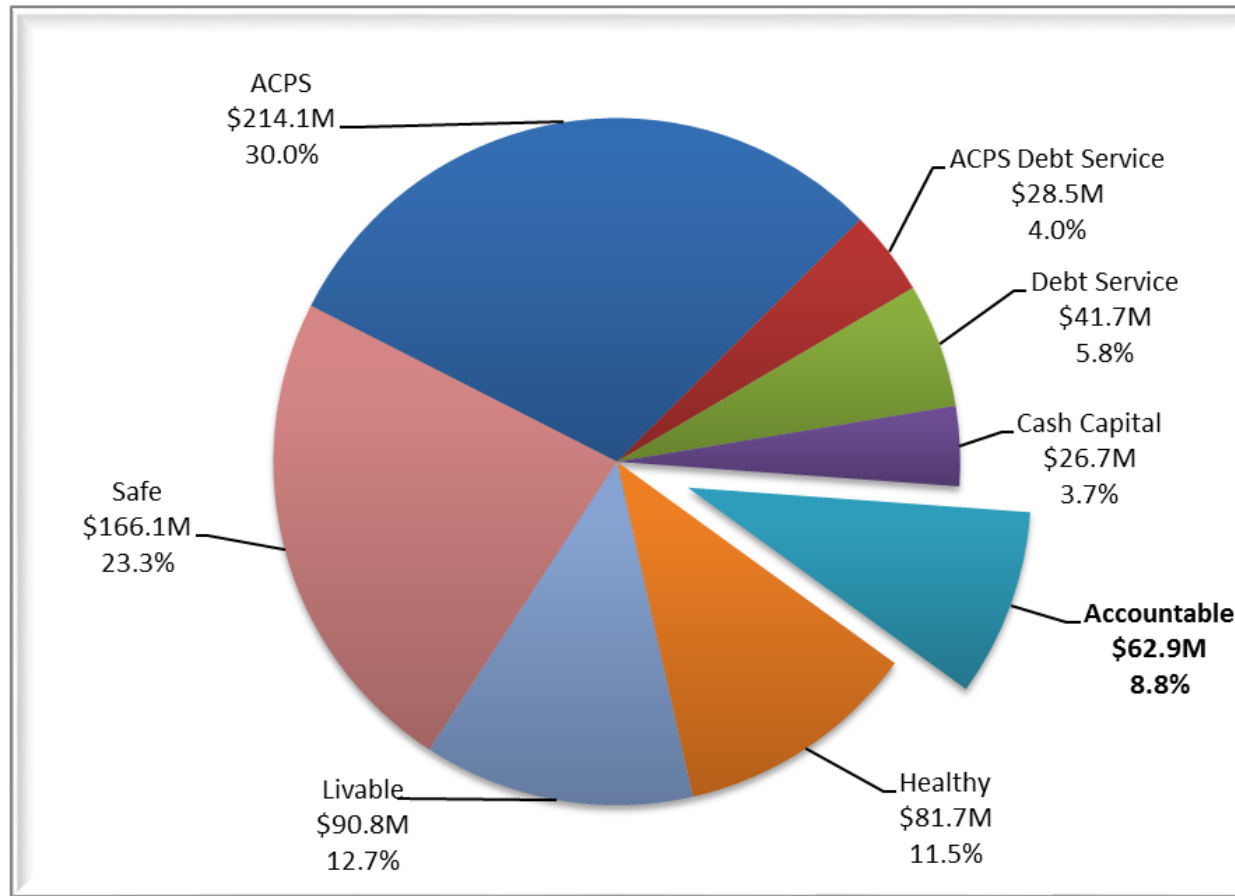
- Focus Area Funding Summary
- FTE Summary
- Budget Highlights by Department

Focus Area Departments & Agencies

- Office of the City Attorney
- City Clerk and Clerk of Council
- City Council
- City Manager
- Communications and Public Information
- Finance Department
- Department of General Services
- Human Resources
- Information Technology Services
- Office of Internal Audit
- Office of Management and Budget
- Non Departmental
- Office of Performance and Accountability
- Office of Voter Registration & Elections

FY 2018 Budget by Focus Area

General Fund \$712.5M





All Funds Summary by Department

Department	FY 16 Actual	FY 17 Approved	FY 18 Proposed	\$ Change	% Change
Office of the City Attorney	\$3.77M	\$2.87M	\$2.93M	\$0.07M	2.3%
City Clerk and Clerk of Council	\$0.43M	\$0.45M	\$0.49M	\$0.04M	9.3%
City Council	\$0.51M	\$0.53M	\$0.59M	\$0.07M	12.8%
City Manager	\$2.27M	\$2.46M	\$2.09M	-\$0.37M	-15.1%
Communications and Public Information	\$1.13M	\$1.31M	\$1.43M	\$0.13M	9.8%
Finance Department	\$11.69M	\$13.91M	\$14.06M	\$0.15M	1.1%
Department of General Services	\$13.82M	\$14.39M	\$14.63M	\$0.23M	1.6%
Human Resources	\$3.11M	\$3.51M	\$3.71M	\$0.20M	5.6%
Information Technology Resources	\$9.37M	\$10.54M	\$10.98M	\$0.45M	4.3%
Office of Internal Audit	\$0.30M	\$0.32M	\$0.42M	\$0.11M	33.4%
Office of Management and Budget	\$1.08M	\$1.30M	\$1.28M	-\$0.02M	-1.8%
Non Departmental	\$63.75M	\$73.78M	\$79.46M	\$5.68M	7.7%
Office of Performance and Accountability	\$0.56M	\$0.62M	\$0.52M	-\$0.10M	-16.1%
Office of Voter Registration	\$1.14M	\$1.41M	\$1.20M	-0.21M	-14.9%
Total	\$112.93M	\$127.39M	\$133.80M	\$6.41M	5.0%



FTE by Department

Department	FY 16 Amended	FY 17 Amended	FY 18 Proposed	# Change	% Change
Office of the City Attorney	14.00	14.00	15.00	1.00	7.1%
City Clerk and Clerk of Council	3.00	3.00	3.00	0.00	0.0%
City Council	1.00	1.00	1.00	0.00	0.0%
City Manager	14.50	14.50	10.00	(4.50) ¹	31.0%
Communications and Public Information	7.00	7.00	8.00	1.00 ¹	14.3%
Finance Department	104.50	104.50	104.50	0.00	0.0%
Department of General Services	69.20	70.20	71.20	1.00	1.4%
Human Resources	24.00	23.00	23.00	0.00	0.0%
Information Technology Resources	58.00	56.00	60.00	4.00	7.1%
Office of Internal Audit	2.00	2.00	3.00	1.00	50.0%
Office of Management and Budget	11.00	11.00	10.00	(1.00)	9.1%
Office of Performance and Accountability	4.00	4.00	3.00	(1.00)	25.0%
Office of Voter Registration	6.60	6.60	6.60	0.00	0.0%
Total	318.80	316.80	318.30	1.50	0.5%

FTE's for FY 2016 & FY 2017 adjusted to reflect FTE reconciliation completed in mid-year FY 2017

¹ The City Manager's Office transferred 4.5 FTEs as part of the Call.Click.Connect. merger. The Department of Emergency Communications received 3.5 FTEs and The Office of Communication and Public Information received 1.0 FTE.

City Attorney

- Investment
 - One Assistant Attorney I FTE for new Parking Adjudication office, \$115k
 - City Council approved position on 2/28/17

Office of Internal Audit

- Investment
 - One Internal Auditor FTE for procurement-to-payment and other audits and process reviews , \$118k

Finance

- Revenue Enhancements
 - Expansion of the Out-of-State Plate Tax Program, \$150K
 - Enhanced Vehicle Personal Property Delinquent Collections, \$525K

Department of General Services

- Investments
 - Additional Operating Funds for Facilities Maintenance, \$150K
 - One Automotive Parts Specialist FTE, \$16K
 - \$65K Total Cost - \$48K is currently included in the proposed FY 2018 budget to fund a temporary employee to serve in this capacity
- Tradeoff
 - Reduction and Reallocation of City Vehicle Costs, -\$32k
 - Part of a City-wide effort to eliminate some higher utilized vehicles and replace them with under-utilized units reallocated from other departments, -\$200k City-wide

Human Resources

- Investment
 - 2,000 Additional E-Learning Licenses, \$60K
- Tradeoff
 - Reduction to the Wellness Program, -\$25k

Information Technology Services

- Investments
 - One Network Engineer II for Wireless FTE, CIP funded, \$130K
 - One Network Engineer III for Municipal Fiber FTE, CIP funded, \$156k
 - One Security Engineer FTE, \$132k
 - One Systems Analyst FTE, \$132k

Office of Management and Budget

- Tradeoff
 - Eliminate One Budget/Management Analyst FTE, -\$60k

Office of Performance and Accountability

- Tradeoff
 - Eliminate One Performance Analyst FTE, -\$120K



BUDGET DEVELOPMENT DATES

Tuesday, February 21	7:00pm	Budget Work Session: Revenues/Five Year Financial Planning Model/Compensation
Tuesday, February 28	7:00 pm	WMATA CIP & City Debt Policy Update (during Legislative meeting)
Wednesday, March 1	7:00pm	Budget Work Session: Capital Improvement Program
Wednesday, March 8	7:00pm	Budget Work Session: Alexandria City Public Schools
Monday, March 13	4:00pm	Public Hearing: FY 2018 Budget
Tuesday, March 14	7:00pm	Introduce the Maximum Property Tax Rates
Wednesday, March 15	7:00pm	Budget Work Session: Healthy & Thriving Residents
Tuesday, March 21	7:00pm	Budget Work Session: Livable, Green & Prospering City
Wednesday, March 29	7:00pm	Budget Work Session: Safe, Secure & Just Community
Wednesday, April 5	7:00pm	Budget Work Session: Accountable, Effective & Well-Managed Government
Wednesday, April 19	7:00pm	Budget Work Session: TBD
Saturday, April 22	9:30am	Public Hearing: FY 2018 Tax Rate
Tuesday, April 25	6:00pm	Budget Work Session: Preliminary Add/Delete Discussion
Monday, May 1	7:00pm	Budget Work Session: Final Add/Delete Discussion
Thursday, May 4	7:00pm	Special Meeting: Budget Adoption